

#3616

Public Notice - International Selection Procedure

Recruitment of a Research Trainee (Bachelor degree) (employment contract)

FCiências.ID/2021/cE3c/4

FCiências.ID - Associação para a Investigação e Desenvolvimento de Ciências, through its Chairman of the Board of Directors, hereby announces the opening of an international call for the recruitment of a Research Trainee with a Bachelor degree, in the framework of the projects “UrbanA - Urban Arena for sustainable and equitable solutions” (Grant Agreement n.º 822357) and BEACON (Bridging European and Local Climate Action), BMU AZ: KI I 6 – 42206-2/1.5, funded by European Union’s H2020 research and innovation programme and Guidehouse Energy Germany GmbH through German European Climate Initiative (EUKI) in the form of an indefinite duration fixed-term employment contract, according to the Portuguese Labour Code and complementary legislation, under the following conditions:

I - Admission Requirements

Portuguese nationals, foreign and stateless persons may submit applications to this selection procedure, provided they hold a Bachelor degree¹ in Natural and Environmental Sciences (such as Biology) or similar areas, have specialised skills and/or expertise in the fields of European environmental knowledge and policies and sustainable development (or associated fields), and fully comply with the following requirements:

- a) Demonstrated scientific and/or professional experience in the coordination and implementation of environmental and sustainability knowledge innovation projects and teams, as well as in projects that integrate citizen and community science;
- b) Demonstrated practitioner experience in initiating and leading efforts amongst project teams and with external stakeholders to identify and reinforce practices to leverage systemic learning, strengthen knowledge co-creation, and create room for experimentation and prototyping of innovations;
- c) Experience in designing and facilitating learning activities and participatory methods to diverse audiences and in multi-cultural environments, in national and international contexts;
- d) Experience in working with European institutions and in European strategic topics, as well scientific articles or reports published relevant to the fields;
- e) A good knowledge of Portuguese and English (written and spoken) is essential.

¹ Please note that Degrees obtained in foreign countries need a Portuguese Recognition issued by a Portuguese high degree Institution, according to the [Decree-Law nr. 66/2018](#), of august 16th and the [Ministerial Order nr. 33/2019](#), of January 25th. The presentation of such Recognition is mandatory for contract signature. More information can be obtained in: <https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition>.

II. Applicable Law

1. Portuguese Labour Code, as approved by Law No. 93/2019, of September 04th, in its current version (CT);
2. Administrative Procedure Code, as published in Decree-Law No. 4/2015, of January 7th, in its current version (CPA).

III. Work Plan

The objectives of the work plan are:

1. Design and facilitate participatory processes that generate co-creation and social learning among researchers, practitioners of urban governance and decision makers in order to promote sustainable territorial development based on the learnings from the projects and anchored in principles of social, economic and environmental regeneration.
2. Promote systems thinking and critical thinking in the consortiums activities (e.g. meetings, deliverables, public outreach) to generate understanding and insights that can strengthen the impact of both projects for increased sustainability and justice in cities and territorial development
3. Provide timely, relevant and strategic input to the projects's deliverables and other formal commitments.
4. Support for the development of transdisciplinary networks and bridges between the actors involved in urban governance, in order to identify relevant solutions for politicians, decision makers and other "city makers" based on the learnings from the projects and other sources of relevant knowledge.
5. Support for national and international (EU) dissemination of innovative and sustainable solutions to deal with social inequalities and exclusion in urban areas.

Additional information on both projects can be found on the following links:

BEACON - <https://www.euki.de/en/euki-projects/bridging-european-and-local-climate-action-beacon>;

URBANA - <https://urban-arena.eu>

IV. Composition of the Jury

The members of the jury are:

- President – Gil Penha-Lopes;
- 1st Member of the jury – Sílvia Carvalho;
- 2nd Member of the jury – Inês Campos;
- 1st Alternate Member of the jury – Luís Dias;
- 2nd Alternate Member of the jury – João Pedro Nunes.

V. Place of work

The work, coordinated by the Researcher Gil Penha-Lopes, will be developed at the facilities of Research Center "Centre for ecology, evolution and environmental changes - cE3c", at Campus Faculdade de Ciências da Universidade de Lisboa, Campo Grande, Lisbon, Portugal. The work may be provided on telework, if the epidemiological situation justifies.

VI. Contract Duration

The full-time indefinite duration fixed-term employment contract is expected to start on August 2021, and will last until the Work Plan referred to in section III is completed. It will have an expected duration of 5 months, will not exceed the limits set in the CT.

VII. Monthly Allowance

The gross monthly salary corresponds to 1.605 Euros, plus holiday and Christmas allowances, as well as food allowance in the amount and conditions set out for workers with a legal employment relationship under the Labour Code.

VIII. Evaluation of applications

1. Failure to comply with the Admission Requirements implies the non-admission of candidates in absolute merit.
2. The final classification of candidates is given on a scale of 0 to 100%.
3. Evaluation of the relative merit of candidates, will rely on the following criteria:
 - a) *Curriculum Vitae* – 70%;
 - b) Motivation letter – 30%;
 - c) Interview, if deemed necessary by the jury – 20%.
4. The jury may decide to interview the two best ranked candidates [in criteria a) to b) of paragraph 3)], for clarifications and improved explanations of curricular elements. If there is an interview, the sum of the classification obtained in the evaluation criteria a) to b) will correspond to 80% of the final classification and the interview will correspond to 20%.
5. The jury shall deliberate by means of a roll-call vote based on the evaluation criteria.
6. Minutes of the jury meetings are drawn up, summarizing all relevant elements considered by jury members, as well as their individual votes and justifications.
7. After completion of the evaluation process, the jury will draw up a ranking of successful candidates with their classifications.
8. Hiring will be decided by the Chairman of the Board of Directors of FCIências.ID, based on the final jury recommendation.
9. The evaluation results will be published on the website of the FCIências.ID (<http://www.fciencias-id.pt/> "Concursos" tab). The candidates will be individually notified of the evaluation results by e-mail sent to the address indicated in the "Personal Data" section of the submitted form.
10. With the notification referred to in paragraph 9, the hearing phase of interested parties referred to in Article 121 et seq. of the CPA will begin, and last for ten working days.
11. The possible pronouncement of the candidate in a prior hearing must be addressed to the President of the jury and submitted in writing to concursos@fciencias-id.pt. The President of the jury will convene a jury's meeting to produce the final decision, within thirty working days.
12. Within five working days of the final jury decision, the Chairman of the Board of Directors of FCIências.ID will approve it and the candidates will be notified.
13. The communication between FCIências.ID (concursos@fciencias-id.pt) and the candidates will be electronic and will comply with the following rules:
 - a) At the time of electronic submission of any document - namely in the case of paragraph no 11 - the candidates must generate proof of "sent message".
 - b) FCIências.ID will send an email message acknowledging documents received to the email address used by the candidates, within two working days.
 - c) In case of absence of a confirmation receipt by FCIências.ID – showing the possibility of technical problems that should neither be the responsibility of the candidate nor FCIências.ID -

the candidates should contact FCIências.ID, with the proof referred to in point (a), to ensure delivery and proper receipt of the documents concerned.

IX. Compliance with public policies

1. FCIências.ID actively promotes a policy of non-discrimination and equal access, so that no candidate can be privileged, benefited, disadvantaged or deprived of any right or exempt from any duty due to, inter alia, ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.
2. Under the terms of D.L. No. 29/2001, of February 3, a disabled candidate has a preference in equal classification, which prevails over any other legal preference. Candidates must declare their respective degree of disability, the type of disability and the means of communication / expression to be used in the selection process, under the terms of the above-mentioned diploma.

X. Submission of Applications

1. The present call will be open from 13th July to 26th July 2021.
2. The application and all the required documents may be submitted in Portuguese or English.
3. Applications will be submitted online, through the electronic platform of FCIências.ID (<http://concursos.fcencias-id.pt>).
4. On the electronic platform, applicants will complete a *mandatory* section on Personal Data [name, address, date of birth, contact email, nationality and scientific identifiers] and upload files with the documents listed below:
 - i. Detailed *curriculum vitae* - *mandatory* - **CV may be provided in PDF format or through the [CIÊNCIAVITAE](#) system;**
 - ii. A motivation letter clearly demonstrating that the candidate has an adequate profile for the position and fully complies with the Admission Requirements - *mandatory*;
 - iii. Digital copies of documents proving formal academic degrees and/or other scientific and professional qualifications - original documents must be provided in case of actual recruitment - *mandatory*;
 - iv. Other documents that candidates consider relevant for the assessment of their scientific merit, or to declare the personal situation in the cases covered in section IX-2 of this Notice - *optional*.
5. By decision of the Chairman of the Board of Directors of FCIências.ID, candidates who do not submit the documents identified in paragraph 4 will not be admitted to the call. In case of doubts, the Chairman may also invite candidates to substantiate specific data or statements with official supporting documents, before accepting the candidates' submission.

This Public Note was approved by the jury on 12th July 2021.